## **GNM 2023-24 ONLINE APPLICATION –INSTRUCTIONS**

- Download prospectus from "Announcements" (www.lcon.edu.in) and read carefully before filling the online application for admission 2023-24 in School of Nursing, Lisie Hospital. Candidates are also advised to refer prospectus for "Important Dates" pertaining to admission 2023-24.
- For online application , click on the <u>Apply Online</u> (<u>https://lcon.edu.in/admission2023-24/</u>) in the upper menu bar
- 3. Click on <u>Register</u> and Select the <u>course GNM</u>
- 4. Enter all the details including the <u>correct mobile number and E mail ID</u> into which the Login user name and password will be sent
- 5. Check your given E mail and mobile for user name and password
- 6. Then click on the Login, enter your Email ID, Password and select course- GNM
- 7. Application fee payment fee (Rs.250/-) click on Pay & Continue
- 8. After successful payment, click on *Continue*
- 9. Correctly enter all the details and marks obtained in the qualifying examinations
- 10. Upload the scanned copy of below mentioned documents wherever required
  - Passport size photograph (200 pixels height, 150 pixels width, not exceeding a file size of 2 mb, in jpg format)
  - Mark list(s) of qualifying Examination(HSC/equivalent) (pdf format)
  - SSLC or equivalent Certificate to prove date of birth (pdf format)
  - Equivalency Certificate from Higher Secondary Board, Kerala, for candidates who have completed qualifying examination from outside Kerala State (pdf format)
  - For Foreign nationals, the entry qualification equivalency i.e., 12<sup>th</sup> standard can be obtained from Association of Indian Universities, New Delhi (pdf format)
  - Religion/cast/community certificate from Revenue authorities of Govt of Kerala (Village officer/Thahasildar) (pdf format)
  - Name and signature of Student (jpg format)
  - Name and signature of Parent/Guardian (jpg format)
- 11. Click on *lagree* button under *Declaration*
- 12. Click on *Preview application*; and edit the entries if required and click on *update*
- 13. Then the Candidates can submit the online application by clicking "*Final submit"*

After submission of online application an acknowledgement and a copy of application form submitted (pdf format) will be send to candidate's registered E mail ID. Applicants must send the signed Application Form with supporting documents to the School office by post/courier or directly, and collect the acknowledgement receipt. Address: School of Nursing, Lisie Hospital, Lisie Hospital Campus, Kaloor, Kochi - 18.